



SOUTHERN BAPTIST ASSOCIATION OF CHRISTIAN SCHOOLS

Uniting Home, Church & School in Jesus Christ

Member School Job Opening

School Name:	Hyde Park Schools
Position Available:	High School Learning Specialist
School Address:	11400 North Mopac Expressway
City, State Zip:	Austin, TX 78759
School Phone:	(512) 465-8333
School Fax:	(512) 827-2020
School Web:	www.hp-schools.org
About School:	Hyde Park Schools is a Christ-centered, college preparatory school system in Austin, Texas. Hyde Park serves 4K through 12th grade students. Hyde Park Schools is a ministry of Hyde Park Baptist Church with campuses in Central Austin (located at Hyde Park Baptist Church at Speedway/39th Street) and Northwest Austin (located at the HP Quarries Complex near Mopac/Braker).
Contact Person:	Renee Blanchard
Contact Phone:	(512) 465-8333
Contact Email:	rmitchell@hp-schools.org
School Posting Link:	http://www.hp-schools.org/page/about-hp/employment
Instructions for Applicant:	Please submit your application (available at http://www.hp-schools.org/page/about-hp/employment) with cover letter and resume to Renee Blanchard at rblanchard@hp-schools.org .
Education:	n/a
Years of Experience:	n/a

Description:

The LEAP (Learning Environment for Academic Progress) Teacher will assist, but is not limited to, these duties:

- ☒ Provides support in a classroom environment by working directly with teachers and students.
- ☒ Performs any combination of following instructional tasks in classroom to assist students as needed.
- ☒ Communicates students' performance, if needed, with director, parents and/or teachers.
- ☒ Tracks progress of student's performance.
- ☒ Participates in daily devotionals and prayer with students.
- ☒ Maintains accurate records as needed by director.
- ☒ Maintains communications with academic classroom teachers in regards to students and curriculum.
- ☒ Helps develop curriculum for the classroom.
- ☒ Maintains calendars, schedules and coordinates appointments as needed between teachers, students and parents.
- ☒ Assists students, individually or in groups, with lesson assignments to present or reinforce learning concepts.
- ☒ Assist with verifying academic improvement in student's assignments, quizzes, and tests.
- ☒ Provides academic assistance.
- ☒ Teaches students study skills, strategies, and organizational skills.
- ☒ Works with students directly to learn how to develop time management skills.
- ☒ Teaches students self-advocacy skills.
- ☒ Develops self-responsibility skills within the students in tracking their academic performance.
- ☒ Assistance with design and/or prepares instructional materials, teaching aids and devices.
- ☒ May be required to complete specified strategy and/or tutoring workshops throughout the year.
- ☒ Teachers are required to attend staff meetings before or after school.
- ☒ Other tasks as assigned.